

---

### Issuing keyfobs

Each user has a matching pair of tokens.  
DO NOT MIX UP THE PAIRS



The keyfobs are provided in plastic pouches to keep each keyfob with its associated shadow card. The card wallet is provided to store the shadow cards once the keyfobs have been issued.

Keyfob - give to user.

Shadow card - write name of user on this card.

### Bar a user



Take the matching shadow card and present it to each reader on your site. The user keyfob is now barred.

A barred keyfob can be re-validated by presenting an active enrolment card followed by the user keyfob to the reader.

**WARNING:** Do not deal with more than one user at the same time. The security and administration of your system will be seriously compromised if unmarked cards become mixed up.

For a large numbers of users, consider upgrading to the PROXIMITY desktop encoder (412-500) to produce your own low cost cards and keyfobs.

---

### Issuing keyfobs

Each user has a matching pair of tokens.  
DO NOT MIX UP THE PAIRS



The keyfobs are provided in plastic pouches to keep each keyfob with its associated shadow card. The card wallet is provided to store the shadow cards once the keyfobs have been issued.

Keyfob - give to user.

Shadow card - write name of user on this card.

### Bar a user



Take the matching shadow card and present it to each reader on your site. The user keyfob is now barred.

A barred keyfob can be re-validated by presenting an active enrolment card followed by the user keyfob to the reader.

**WARNING:** Do not deal with more than one user at the same time. The security and administration of your system will be seriously compromised if unmarked cards become mixed up.

For a large numbers of users, consider upgrading to the PROXIMITY desktop encoder (412-500) to produce your own low cost cards and keyfobs.